Welcome to the Deployment Cycle Support (DCS) Resource Tool

- **The purpose of this tool is to assist you in managing your units DCS process.**

- **The tool contains resources and information to guide you in ensuring that the tasks contained within the seven stages of DCS are completed.**

- **You may contact your FORSCOM Deployment Cycle Support Integration Team for assistance at any time by e-mailing dcsintegration@forscom.army.mil**

NEXT

DEPLOYMENT CYCLE SUPPORT (DCS)

What is Deployment Cycle Support?

Deployment Cycle Support (DCS) is a comprehensive process designed to ensure that Soldiers, DA civilians and their Families are supported and sustained throughout the entire deployment cycle. It provides a means to identify Soldiers, DA civilians, and Families who may need assistance with the challenges inherent to extended deployments.

Who is required to undergo the DCS Process?

The Army conducts DCS operations for Soldiers and DA civilians who are deployed for 90 days or more. The DCS process is mandatory for Soldiers and participation is highly encouraged for DA civilians and Family members.

Who is responsible to insure Soldiers complete the DCS Process?

Commanders are responsible for the completion and documentation of the DCS process. During the redeployment stage, the first O-5 in the chain of command will certify that the unit and / or eligible individuals have completed DCS tasks.

Center for Army Lessons Learned (CALL)

- The Deployment Cycle Support Team has established a site on CALL to provide information and receive feedback regarding DCS.

- To access the DCS Call site; copy and paste the following address into your internet browser: https://call2.army.mil/asp/topics/dcs.asp

- The DCS Resource Tool is available at the CALL site.

- The DCS File Room on CALL contains
  - Best Practices
  - Frequently Asked Questions (FAQ)
  - Lessons Learned

- Please explore this CD as well as the DSC site on CALL and provide your feedback to the FORSCOM Deployment Cycle Support Integration Team by e-mailing the team at: dcsintegration@forscom.army.mil

NEXT

Request Info/Pubs

CALL's Mission

Help Us Help You

- Contact CALL
- Provide Feedback
- Report a Broken Link
- Submit AAR & Lessons
- Visitors Information
- Writing for CALL

CALL Resources

- Advanced Site Search
- CALL L2I
- CALL Provided Training
- CALL's Wiki
- Catalog of Products
- Google's Military Search
- Links
- Search CALL Archives
- Subscriptions
- Thesaurus

Army Lessons Learned Program AR11-33

Deployment Cycle Support (DCS)

Return to Topics Index

What is DCS?

The DCS is a comprehensive process designed to ensure that Soldiers, DA civilians and their Families are supported and sustained throughout the entire deployment cycle. It provides a means to identify Soldiers, DA civilians, and Families who may need assistance with the challenges inherent to extended deployments.

Who is responsible to insure Soldiers complete the DCS Process?/

Commanders are responsible for the completion and documentation of the DCS process. During the redeployment stage, the first O-5 in the chain of command will certify that the unit and / or eligible individuals have completed DCS tasks.

Who is required to undergo the DCS Process?

The Army conducts DCS operations for Soldiers and DA civilians who are deployed for 90 days or more. The DCS process is mandatory for Soldiers and participation is highly encouraged for DA civilians and Family members.

What is the DCS Resource Tool?

1. The resource tool was designed to assist commanders manage their unit's DCS process.
2. The tool contains resources and information to guide commanders in ensuring that the tasks contained within the seven stages of DCS are completed.
3. Commanders or their representatives may contact the FORSCOM Deployment Cycle Support Integration Team for assistance at any time by e-mailing dcsintegration@forscom.army.mil

How do I use the DCS Resource Tool?

1. Click here to go to the Home Slide for instructions on how to use the DCS Resource Tool
2. Click here to go to the Resource Tool on AKO (press Esc to return to this page)
3. DCS Fileroom on AKO

Important Links:

1. CALL's Military Family Resource Groups & Programs
2. DCS Directive
3. Military One Source
4. My Army Life Too
5. Operation Ready
6. Rear Detachment Commander Training

CALL Products:

1. Family Readiness for the Reserve Component
2. Family Readiness: Techniques and Procedures on Family Support Initiatives

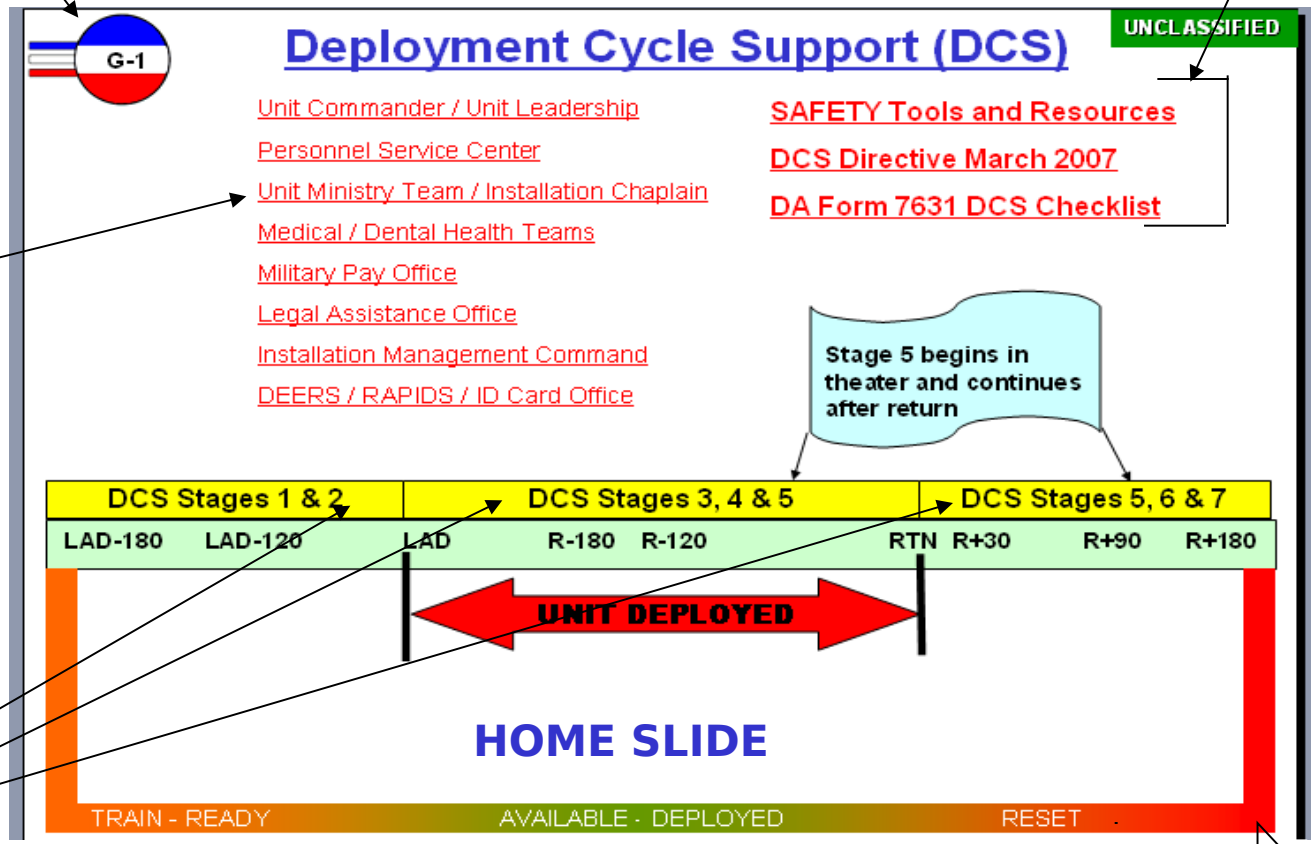
How to Use the Home Slide

The G-1 logo will always return you to the home slide

Additional resources are linked throughout the tool

See specific responsibilities for for each Functional area

View the tasks Within each stage



NEXT

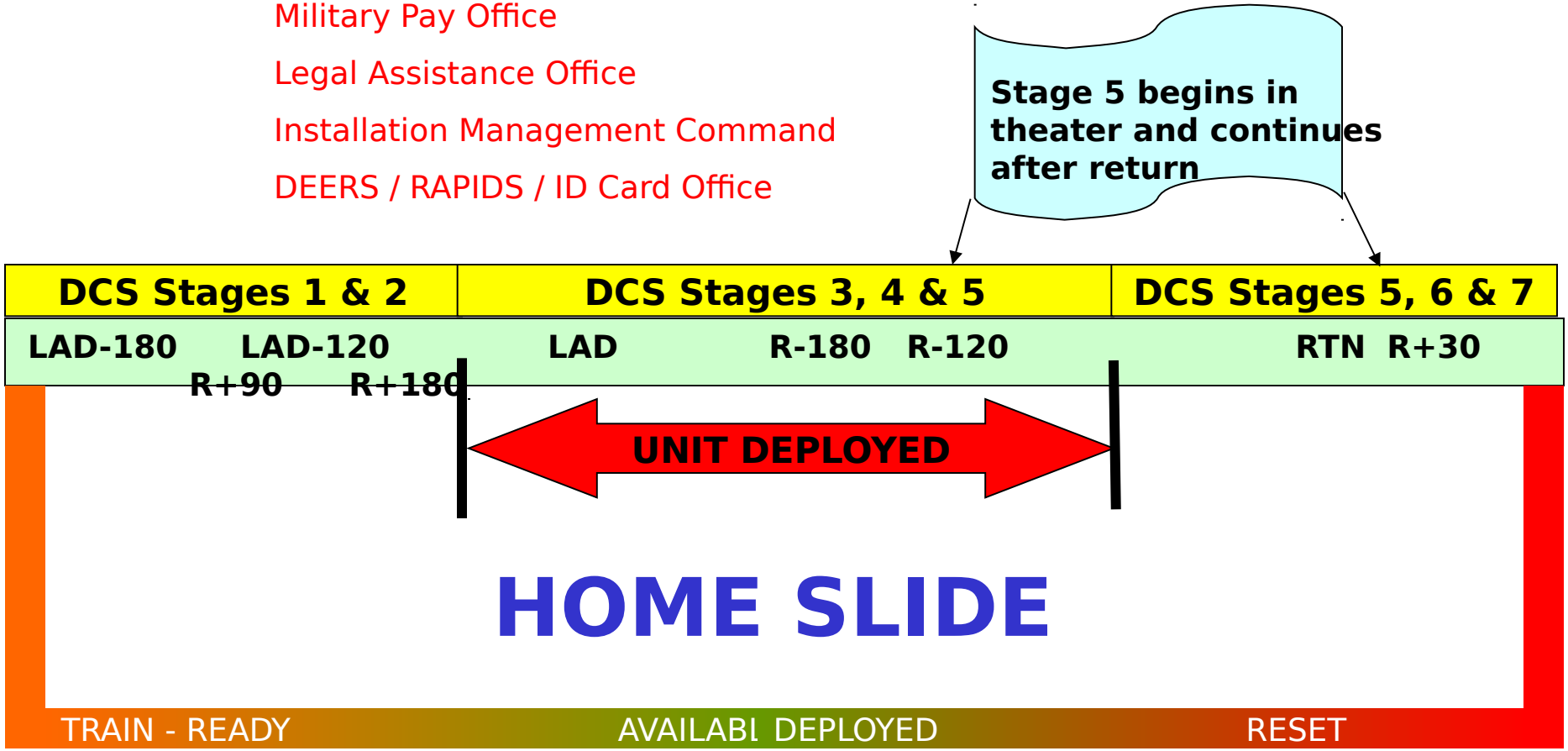
Deployment Cycle Support (DCS)

- Unit Commander / Unit Leadership
- Personnel Service Center
- Unit Ministry Team / Installation Chaplain
- Medical / Dental Health Teams
- Military Pay Office
- Legal Assistance Office
- Installation Management Command
- DEERS / RAPIDS / ID Card Office

SAFETY Tools and Resources

DCS Directive March 2007

DA Form 7631 DCS Checklist



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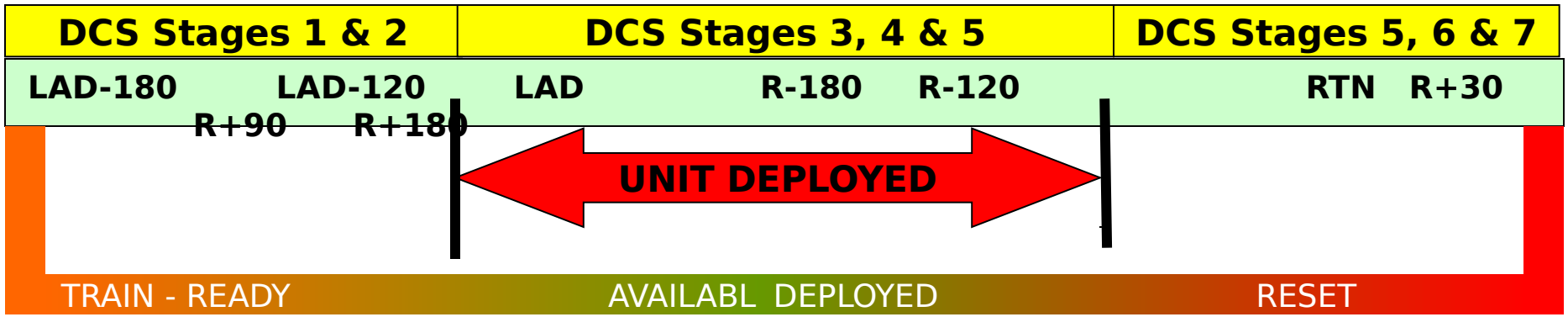
Unit Commander / Unit Leadership

Stage 1/2: Train-up/Preparation/Mobilization

* Mandatory Task

- Command Climate Survey conducted *
- Conduct Unit Risk Inventory (URI) NLT 30 days prior to deployment
- DA Form 5305-R (Family Care Plan) completed *
- Disciplinary and adverse administrative actions finalized, as required
- Family readiness plan including unit readiness goals updated *
- FRG assessed, trained, and resourced *
- Individual career counseling provided, as required
- Investigations (e.g. Line of Duty, AR 15-6) initiated and completed, as required
- Leave schedule published *
- OERs, NCOERs, civilian evaluations, and awards completed, as required



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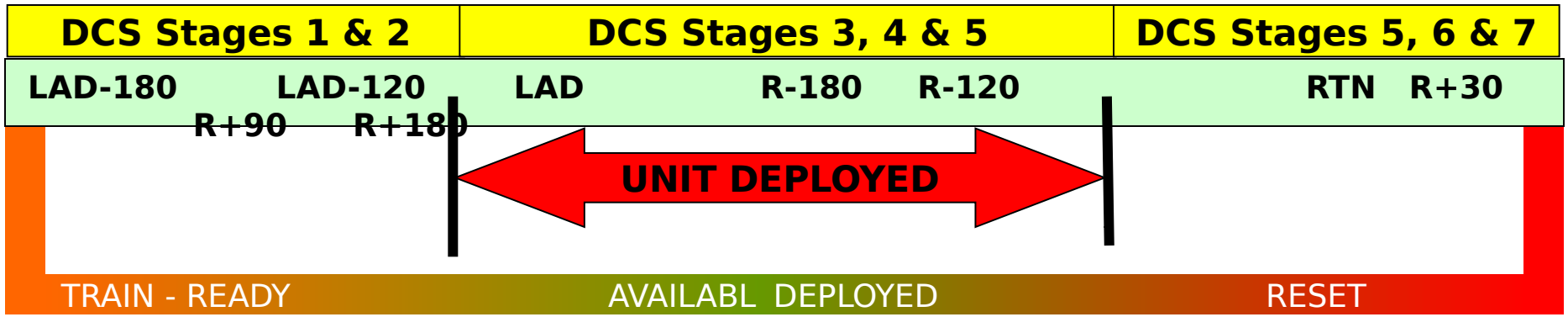
Unit Commander / Unit Leadership

Stage 1/2 (Continued): Train-up/Preparation/Mobilization

- RDC has completed all training prior to unit deployment *
- Sexual Assault Prevention and Response training (Host Country, risk reduction factors) conducted *
- Single Soldiers identified and support ensured *
- Soldier counseling conducted, as required
- Soldiers counseled on requirement to provide financial support to family while deployed *
- Soldiers encouraged to communicate with family throughout the deployment cycle *
- Soldiers identified with potential financial issues referred to financial [illegible] assistance *
- Soldiers who PCS and TCS complete the DCS process, as required *
- CIVTRACKS for DA civilians updated *
- Personnel Reporting System updated *

* Mandatory Task



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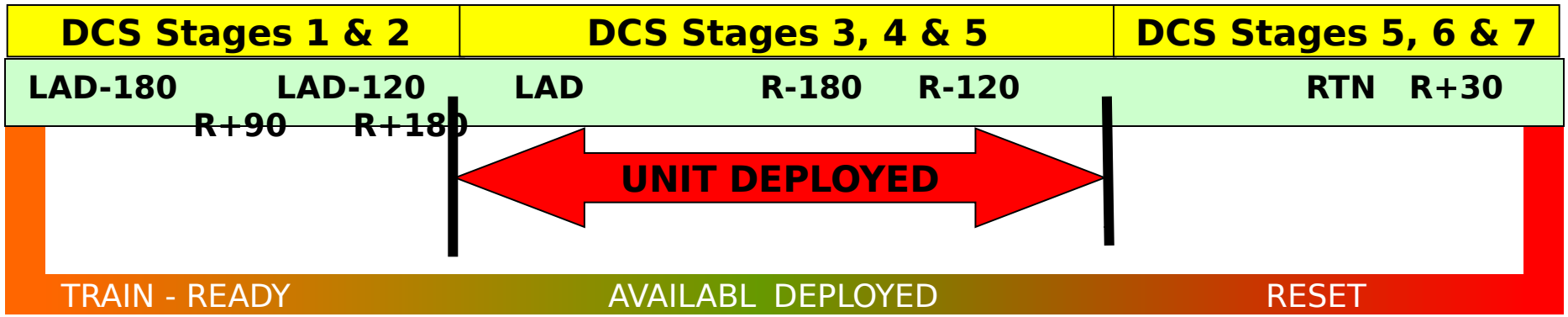
Unit Commander / Unit Leadership

* Mandatory Task

Stage 3/4: Deployment/Employment

- Leave schedule published for R&R personnel
- Investigations (e.g. Line of Duty, AR 15-6) initiated and completed
- Individual career counseling provided
- Soldiers counseled on requirement to provide financial support to family, as required
- OERs, NCOERs, civilian evaluations, and awards completed, as required
- Soldier counseling conducted, as required
- Substance Abuse briefing conducted for R&R personnel
- Risk Reduction Reintegration Tip Card utilized for R&R personnel
- Safety briefings conducted on POV, etc. for R&R personnel
- Soldiers who PCS and TCS complete the DCS process, as required
- Soldiers encouraged to communicate with family throughout the deployment cycle *
- Sexual Assault Prevention and Response Training (Host Country, risk reduction factors) conducted



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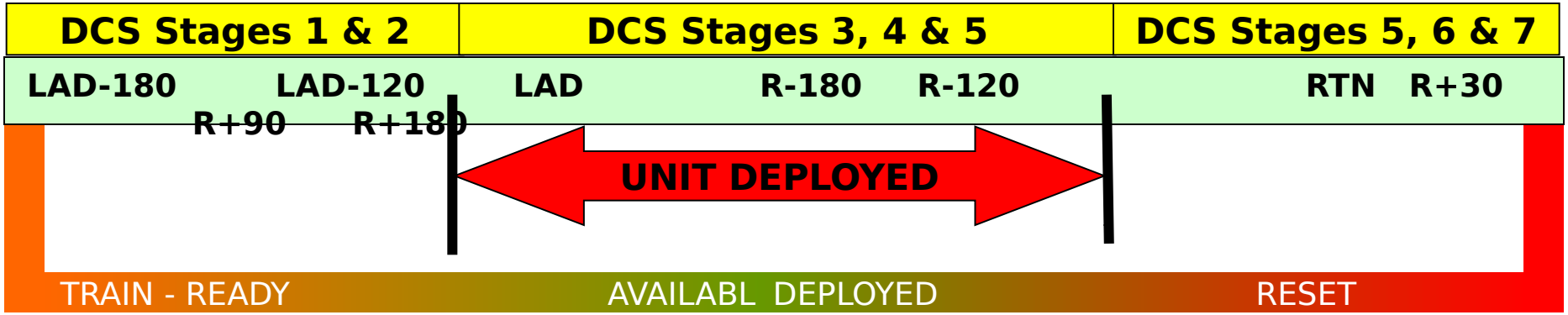
Unit Commander / Unit Leadership

* Mandatory Task

Stage 5: Redeployment

- CIVTRACKS for DA civilians updated *
- Disciplinary and adverse administrative actions finalized, as required
- Investigations (e.g. Line of Duty, AR 15-6) initiated and completed, as required
- Leave schedule published *
- OERs, NCOERs, civilian evaluations, and awards completed, as required
- Personnel Reporting System updated *
- Plan and coordinate reunion and homecoming ceremonies
- RDC provided with updated redeployment rosters *
- Risk Reduction Reintegration Tip Card utilized *
- Single Soldiers identified and support ensured *
- Soldier counseling conducted, as required
- Soldiers counseled on requirement to provide financial support to family while deployed
- Soldiers identified with potential financial issues referred to financial training or assistance
- Soldiers who PCS and TCS complete the DCS process, as required
- Unit Refresher / Army Sexual Assault Prevention and Response training completed



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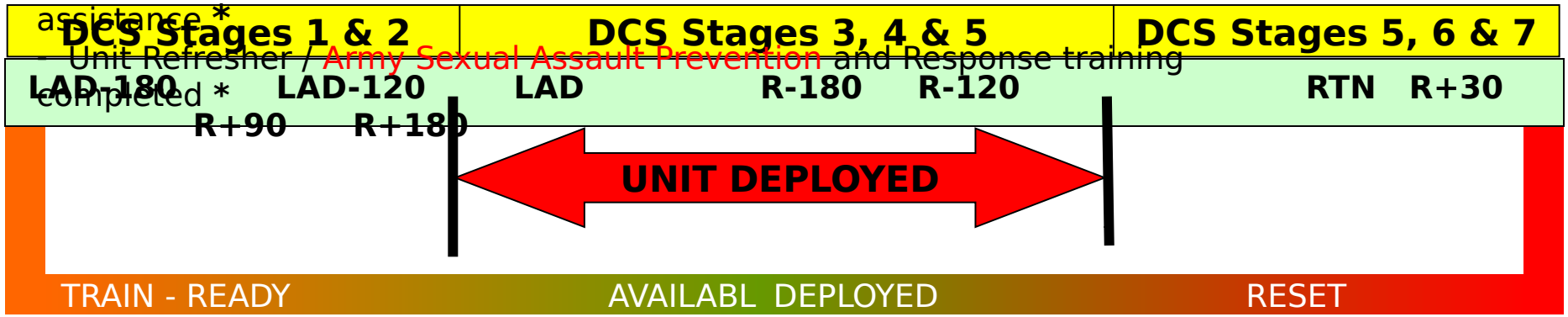
Unit Commander / Unit Leadership

Stage 6/7: Post-Deployment/Reconstitution

- ACAP services provided to affected Soldiers
- Execute reunion and homecoming ceremonies *
- Individual career counseling provided, as required
- Operator Licenses, registrations, insurance policies, and safety inspections verified *
- Preseparation counseling (DD Form 2648-1) for RC Soldiers conducted *
- Safety briefings conducted on POV, etc.
- Soldiers encouraged to communicate with family throughout the deployment cycle *
- Substance Abuse briefing conducted *
- Command Climate Survey conducted
- RC Soldiers reintegrated into civilian workplaces *
- Reintegration-Unit Risk Inventory conducted 120-180 days after redeployment *
- Soldiers with potential financial issues referred to financial training or assistance *
- Unit Refresher / Army Sexual Assault Prevention and Response training completed *

* Mandatory Task



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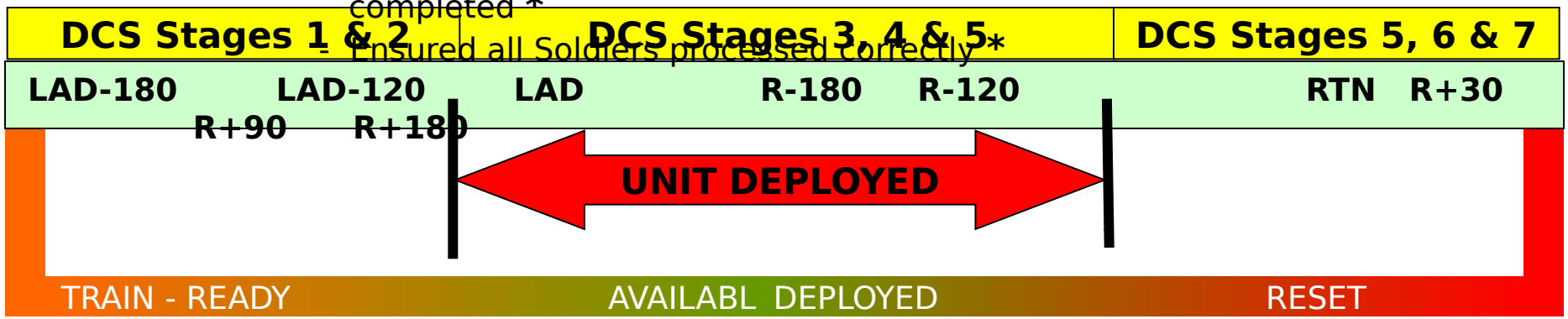
Personnel Service Center

Stage 1/2: Train-up/Preparation/Mobilization *

Mandatory Task

- DD Form 93 (Record of Emergency Data) updated *
- Eligibility for overseas deployment (AR 614-30) verified *
- MMRB, MEB, PEB conducted, as required
- Passports issued to DA civilians in receipt of Deployment Orders *
- Soldiers and family members educated regarding the impact of personnel polices *
- Soldiers with record of misdemeanor crime of domestic violence identified *
- VA Form SGLV 8285, (Request for Insurance (SGLI)) completed *
- VA Form SGLV 8285A, (Request for Family Coverage (SGLI)) completed *
- VA Form SGLV 8286, (Service Member's Group Life Insurance) completed *
- VA Form SGLV 8286A, (Family Coverage Election (SGLI)) completed *
- DD Form 2365 (DoD Civilian Employee Overseas E-E Position Agreement completed *
- Ensured all Soldiers processed correctly *



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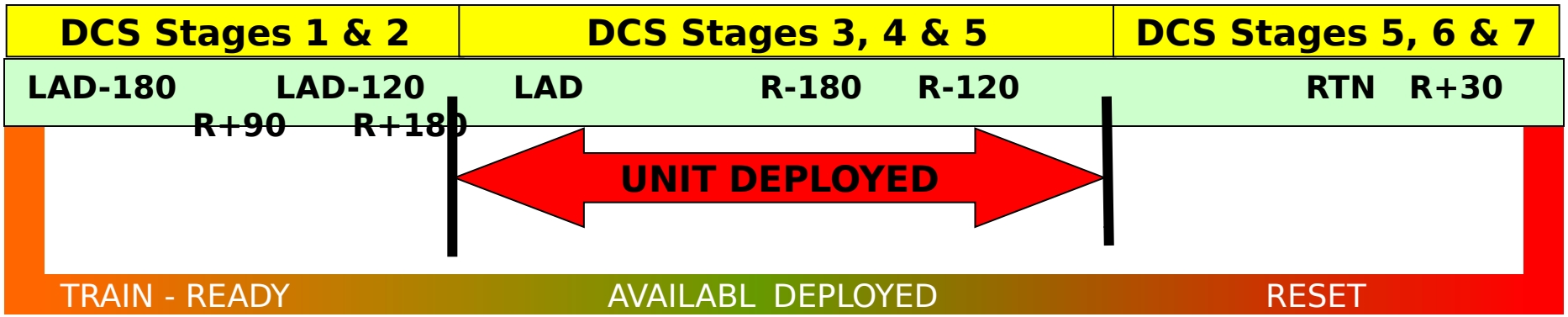
Personnel Service Center

Stage 3/4: Deployment/Employment

No DCS tasks in Stages 3 and 4



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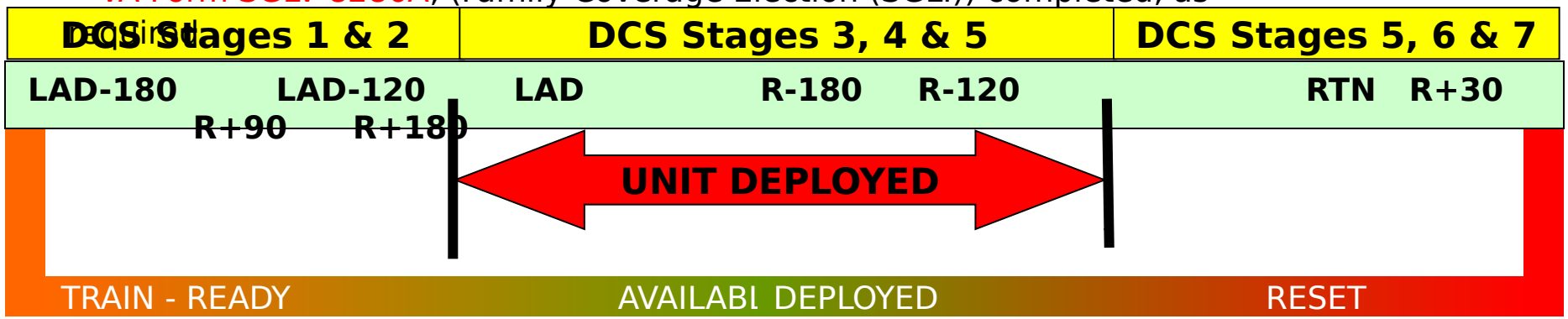
Personnel Service Center

* Mandatory Task

Stage 5/6/7: Redeployment/Post-Deployment/Reconstitution

- MMRB, MEB, PEB conducted, as required
- DD Form 93 (Record of Emergency Data) updated, as required
- Eligibility for overseas deployment (AR 614-30) Overseas Service) verified, as required
- Ensured all Soldiers processed correctly *
- RC Soldiers advised of 18-year sanctuary *
- RC Soldiers reenrolled in MGIB and state tuition assistance programs *
- Soldiers and family members educated regarding the impact of personnel policies *
- VA Form SGLV 8285, , (Request for Insurance (SGLI)) completed, as required
- VA Form SGLV 8285A, (Request for Family Coverage (SGLI)) completed, as required
- VA Form SGLV 8286, (Service Member's Group Life Insurance) completed, as required
- VA Form SGLV 8286A, (Family Coverage Election (SGLI)) completed, as required



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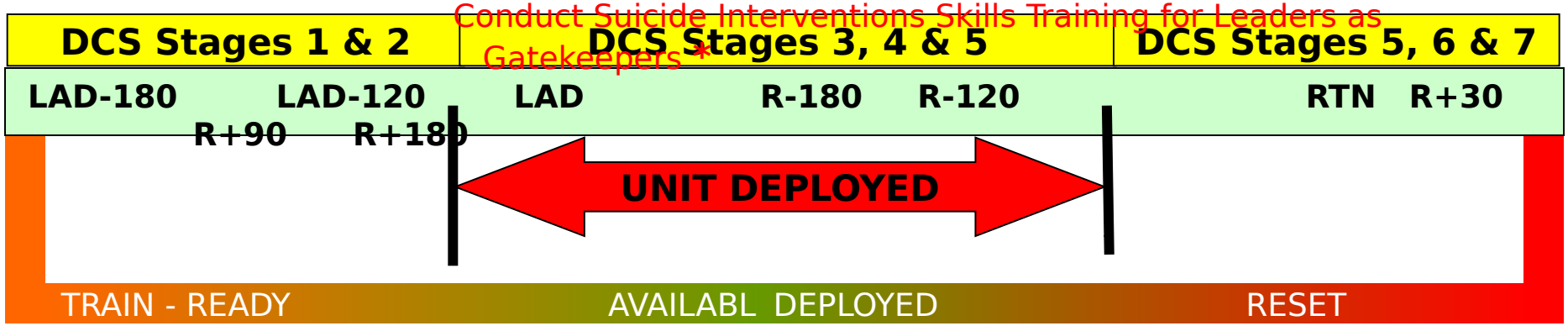
Ministry Team/Chaplain Tasks

* Mandatory Task

Stage 1/2: Train-up/Preparation/Mobilization

- Identify Families with reported predeployment stress
- Provide spouses the opportunity to take marital assessment
- Provide Soldiers the opportunity to take marital assessment
- Provide opportunity to attend voluntary marriage education, enrichment workshops
- Conduct predeployment Battlemind training for leaders *
- Conduct predeployment Battlemind training for Soldiers *
- Conduct Suicide Awareness and Prevention training as required
- Conduct Suicide Interventions Skills Training for Leaders as Gatekeepers *



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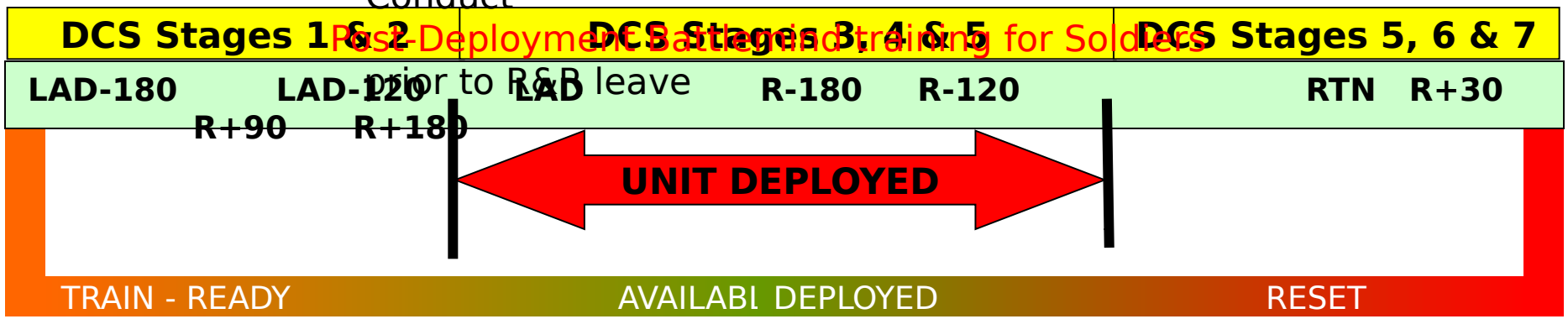
Ministry Team/Chaplain Tasks

* Mandatory Task

Stage 3/4: Deployment/Employment

- Conduct Suicide Awareness and Prevention Training for R&R personnel
- Identify Families with reported predeployment stress
- Facilitate small group discussions on deployment experiences
- Conduct Operation READY Reunion/Reintegration training for Soldiers prior to R&R leave
- Conduct Communication with Spouses, Families, and Children training for R&R personnel
- Conduct Post-Deployment Battle Mind training for Soldiers prior to R&R leave



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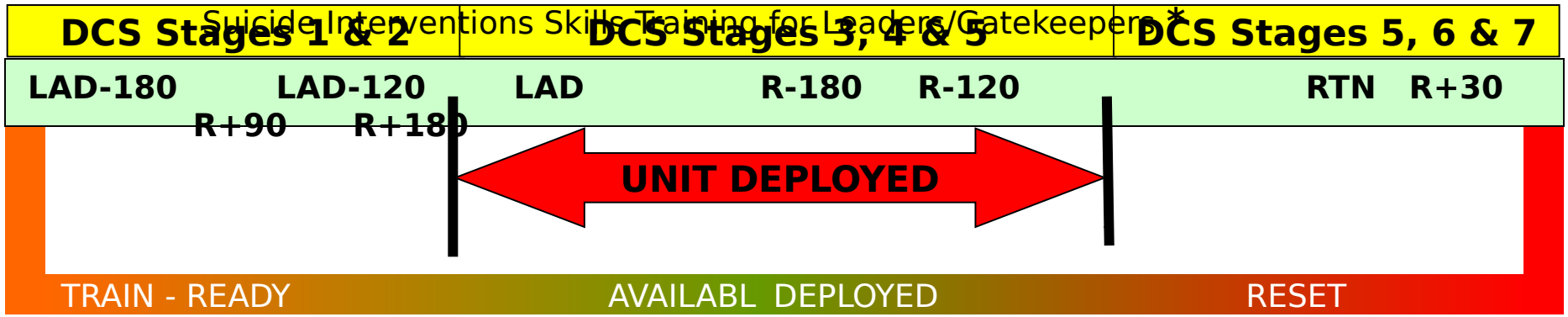
Ministry Team/Chaplain Tasks

* Mandatory Task

Stage 5/6/7: Redeployment/Post-Deployment/Reconstitution

- Conduct Suicide Awareness and Prevention training *
- Identify Families with reported stress and separation issues
- Facilitate small group discussions on deployment experiences *
- Conduct Operation READY Reunion/Reintegration training for redeploying Soldiers and DA Civilians *
- Conduct Communication with Spouses, Families, and Children training
- Provide spouses the opportunity to take marital assessment *
- Soldiers complete the marital assessment *
- Provide opportunity to attend voluntary marriage education, enrichment workshops
- Conduct Post-Deployment Battlemind training for Soldiers *
- Conduct Suicide Interventions Skills Training for Leaders/Gatekeepers *



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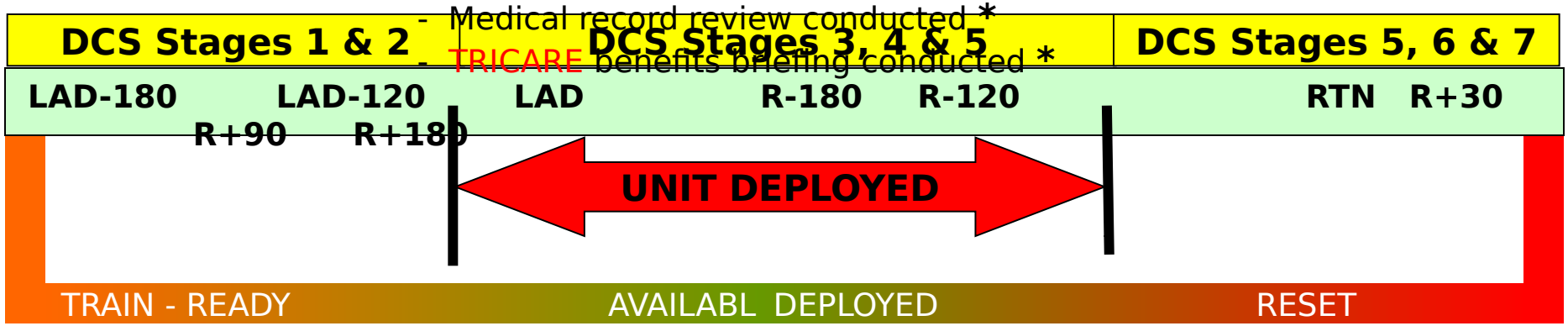
Medical / Dental Health Teams

Medical Publications

*** Mandatory Task**

Stage 1/2: Train-up/Preparation/Mobilization

- DD Form 2795 (Pre-Deployment Health Assessment Questionnaire) completed *
- Individuals screened for profile for permanent geographic or climate duty limitation
- Leader training on identifying symptoms of distress and suicide tendencies conducted *
- Preventative Medicine briefing to defeat disease and non-battle injuries conducted *
- Behavioral Health Assessments conducted
- DA Form 3349 (Medical Profile) completed
- Medical record review conducted *
- TRICARE benefits briefing conducted *



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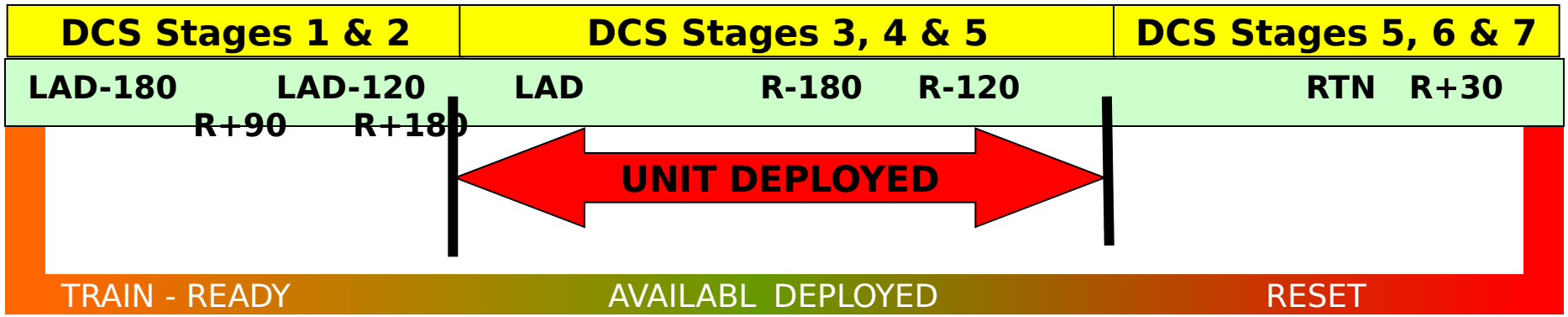
Medical / Dental Health Teams

Medical Publications

Stage 3/4: Deployment/Employment

No DCS tasks in Stages 3 and 4



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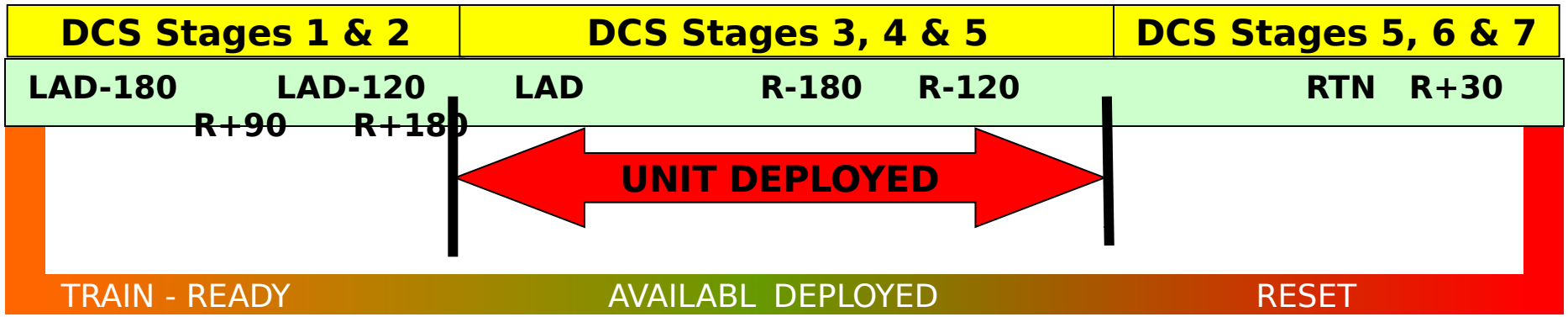
Medical / Dental Health Teams

Stage 5: Redeployment

- Behavioral Health Assessments conducted
- Behavioral Health Threat briefing to alert families conducted
- Health Threat briefing for childcare providers conducted
- Health Threat briefing for spouses conducted
- Individuals screened for medical profile geographic or climate duty limitation
- Leader training on identifying symptoms of distress and suicide tendencies conducted *
- Medical Threat briefing for Soldiers and DA civilians conducted *
- Negative health-related behaviors treated and documented (DD Form 2796) *
- Potential family issues identified *
- Soldiers with behavioral or health issues referred *

* Mandatory Task

Medical Publications



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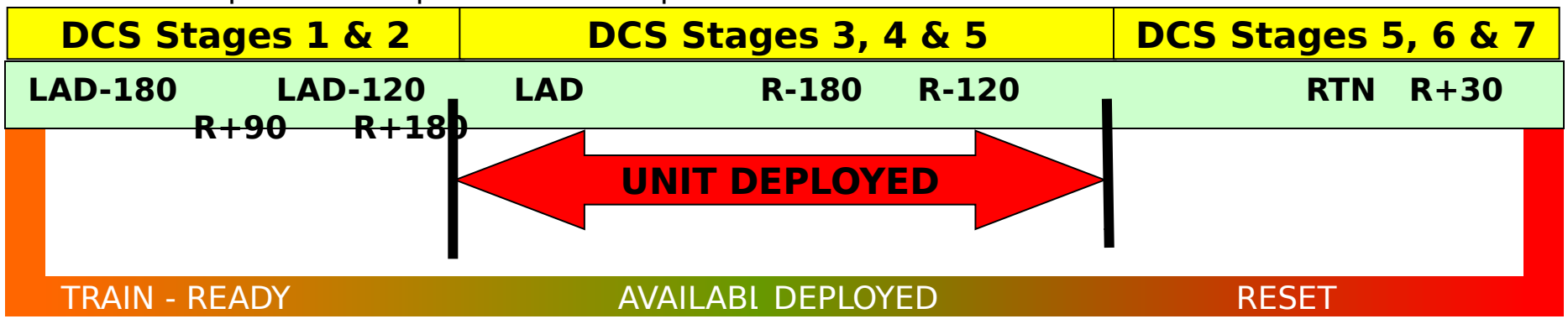
Medical / Dental Health Teams

Stage 6/7: Post-Deployment/Reconstitution

- DA Form 3349 (Medical Profile) completed *
- Health care extended to DA civilians for deployment related conditions *
- Initial TB Test completed *
- Medical record review conducted *
- Medical Threat briefing conducted
- Permanent health record updated with deployment health record *
- Serum specimens drawn at return to home station (AA) / and DEMOB Station (RC)
- TRICARE benefits briefing conducted *
- 90 day TB Test requirements completed
- PDHRA assessments completed (recommend in conjunction with PDHRA Battlemind training) *
- Serum specimen requirements completed *

Medical Publications

* Mandatory Task



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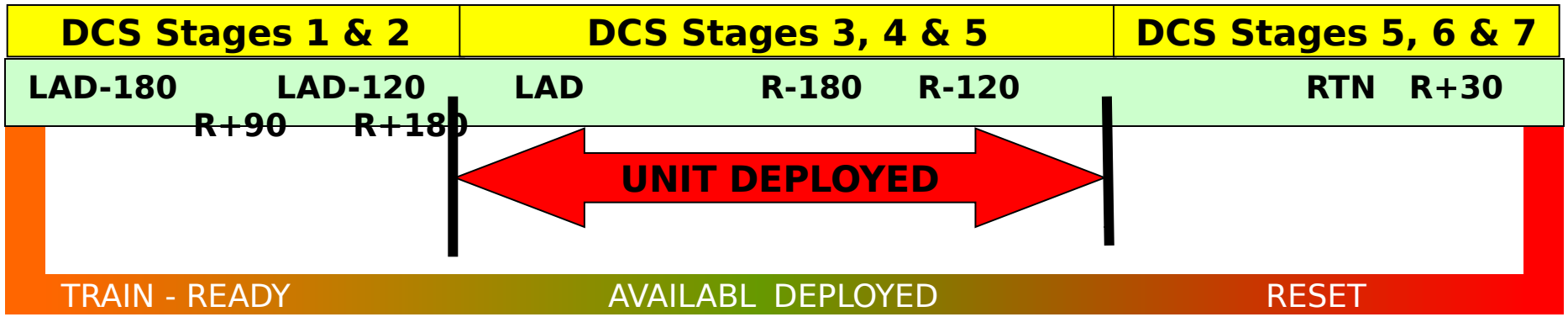
Military Pay Office

* Mandatory Task

Stage 1/2: Train-up/Preparation/Mobilizati

- Current status of DoD charge card holders reviewed *
- Travel advance provided for Soldiers with TCS orders *
- Allotment changes expedited *
- BAH for AGR Soldiers adjusted *
- Entitlements / Special Pay reviewed *
- Financial briefings conducted *

Finance Links



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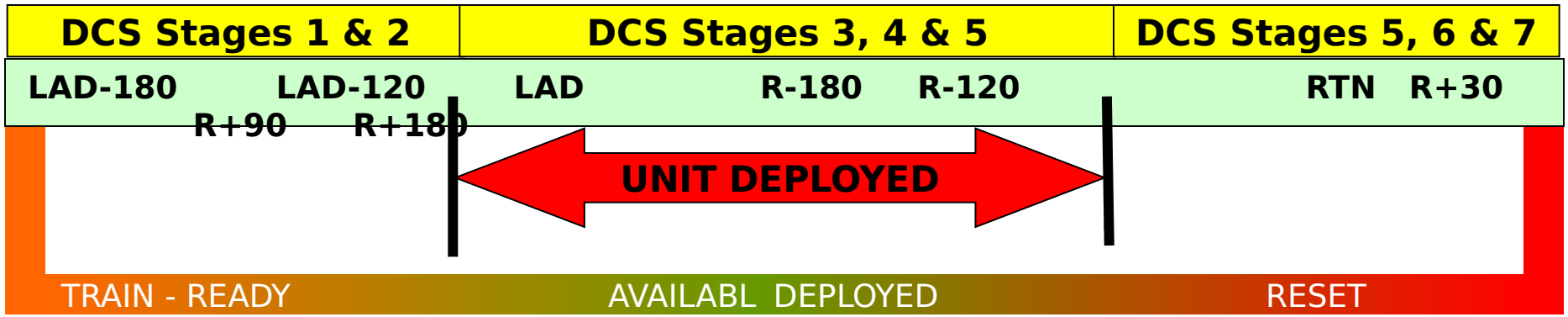
Military Pay Office

Finance Links

Stage 3/4: Deployment/Employment

No DCS tasks in Stages 3 and 4



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Military Pay Office

* Mandatory Task

Stage 5/6/7: Redeployment/Post-Deployment/Reconstitution

- Current status of DoD charge card holders reviewed *
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- Allotment changes expedited *
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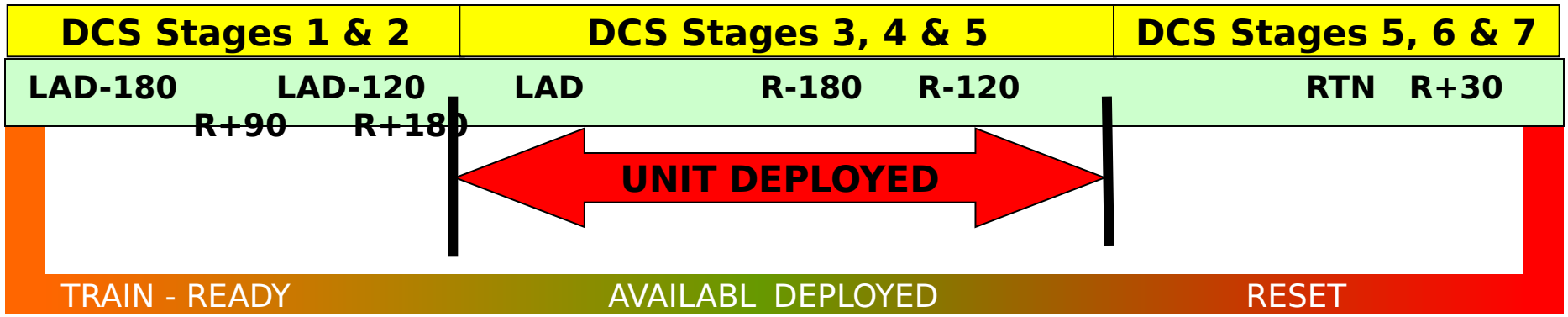
Finance Links



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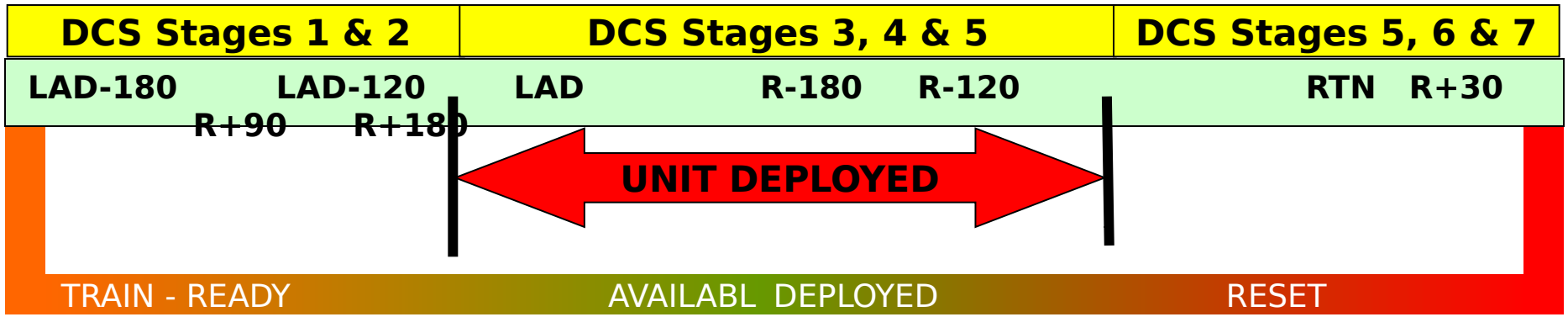
Legal Assistance Office

* Mandatory Task

Stage 1/2: Train-up/Preparation/Mobilizati

- Power of Attorney provided *
- Wills updated, as required *
- Tax class / information for spouses provided, as required
- Counseling on civil matters provided *
- Legal assistance to RC Soldiers provided, as required *
- Personnel informed on legal rights under Service members' Civil Relief Act (SCRA) *
- RC personnel informed on legal rights under SCRA *



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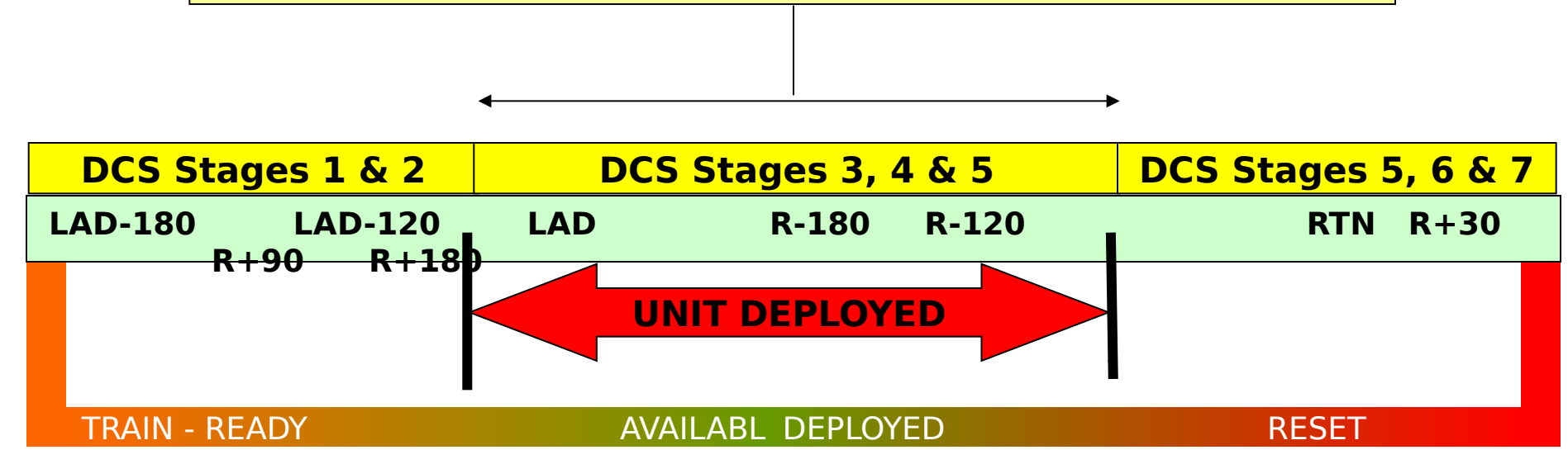
Legal Assistance Office

* Mandatory Task

Stage 3/4: Deployment/Employment

- AA and RC Family Readiness Groups educated on services
- Continue to provide counseling to families on civil matters
- Continue to provide tax classes / information to spouses
- Education and information materials provided to IRR / IMA families
- Family members educated about services provided through Military OneSource



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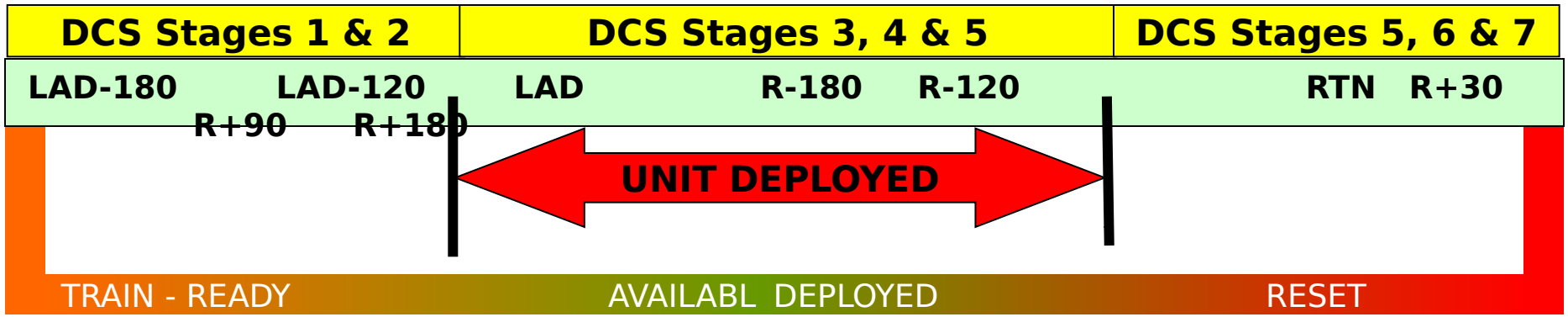
Legal Assistance Office

* Mandatory Task

Stage 5/6/7: Redeployment/Post-Deployment/Reconstitution

- Continue to provide tax classes / information to spouses, as required
- Personnel informed on legal rights under Service member's Civil Relief Act (SCRA)
- Provide counseling to families on civil matters, as required
- Claims for personal property submitted *
- Counseling on civil matters provided
- Legal assistance to RC Soldiers provided, as required *
- Power of Attorney Provided
- RC personnel informed on legal rights under SCRA *
- Tax classes / information for spouses provided, as required
- Wills updated, as required



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Installation Management Command

* Mandatory Task

Stage 1/2: Train-up/Preparation/Mobilization

- AA and RC Family Readiness Groups educated on available services *
- Families educated about services provided by Military OneSource *
- Family Readiness staff shortages (ACS / FAC) identified, as required
- Redeployment Battlemind training for spouses conducted *
- Conduct Financial Management Planning for Deployments training *
- Education and information materials provided to IRR / IMA families *
- Families with major problems requiring special assistance identified *
- Family members provided toll free number to ACS
- Operation READY Deployment and Children training * for families *
- Operation READY

DCS Stages 1 & 2		DCS Stages 3, 4 & 5		DCS Stages 5, 6 & 7	
LAD-180	LAD-120	LAD	R+180	R+120	RTN R+30
R+90	R+180				

UNIT DEPLOYED

TRAIN - READY | AVAILABL | DEPLOYED | RESET

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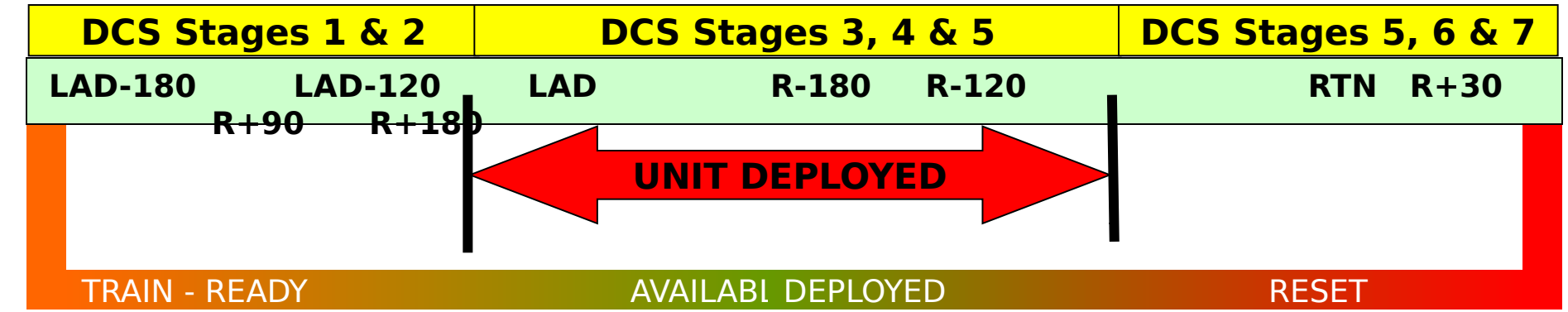
Installation Management Command

* Mandatory Task

Stage 3/4: Deployment/Employment

- Families with major problems requiring special assistance identified
- Families educated about services provided through Military OneSource
- Families identified and referred who have experienced major problems
- Education and information materials provided to IRR / IMA families
- Operation READY Deployment and Children training (prior to Soldier's R&R leave)
- Operation READY Post-Deployment Battlemind training for families conducted (prior to R&R leave)
- Operation READY Reunion / Reintegration training for spouses (prior to Soldier's R&R leave)



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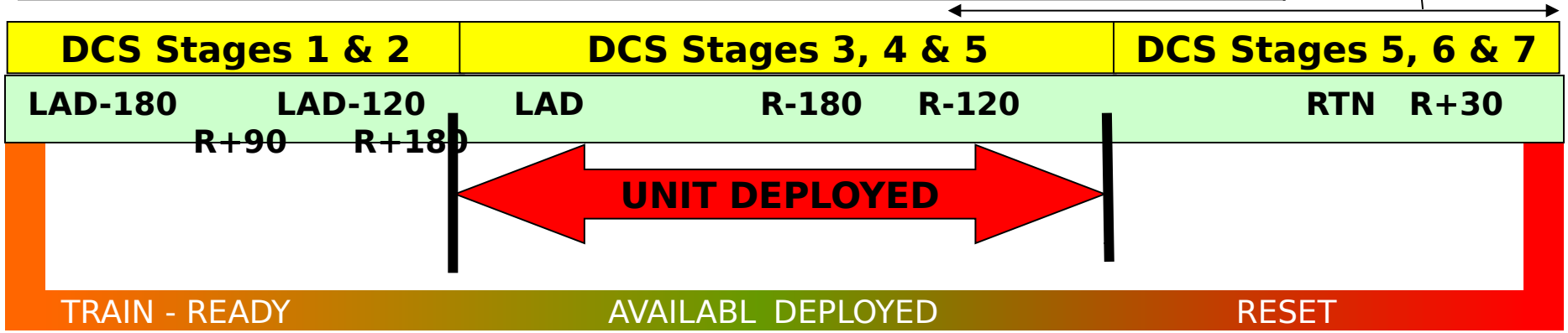
Installation Management Command

Stage 5/6/7: Redeployment/Post-Deployment/Reconstitution

- AA and RC Family Readiness Groups educated on available services
- DCS information provided to family members
- Education and information materials provided to IRR / IMA families
- Employers involved in home station activities
- Families educated about services provided through Military OneSource, as required
- Families identified and referred who have experienced major problems *
- Families with major problems requiring special assistance identified, as required
- Family Readiness staff shortages (ACS / FAC) identified, as required
- FAP program managers and SFPD directors reestablish case continuity
- Reunion / Reintegration training provided to Soldier's spouses
- DA civilians informed of the Office of Worker's Compensation Programs process *
- DA civilians referred to the Employee Assistance Program Coordinator, as required
- Operation Ready Communication with Spouses, Families, and Children training *
- Operation Ready Post-Deployment Battlemind training for families completed *

* Mandatory Task



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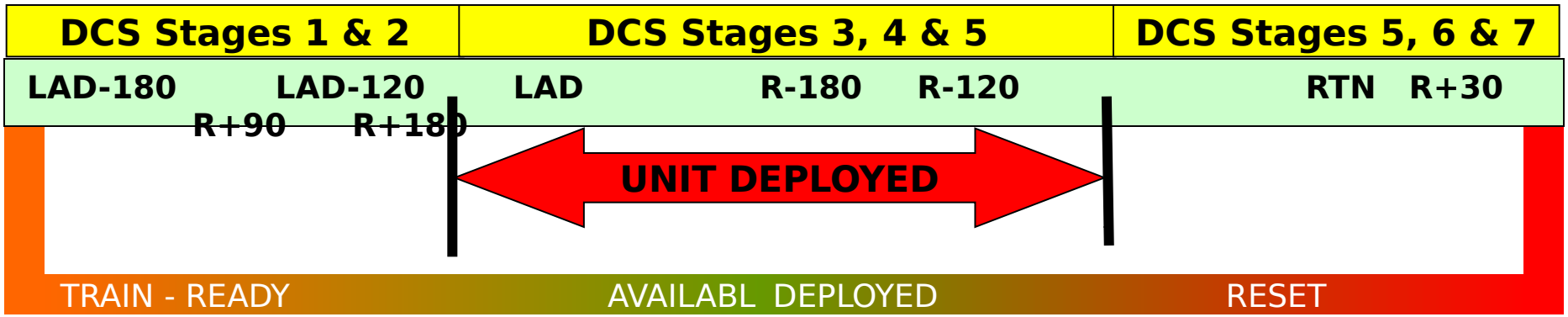
G-1

DEERS / RAPIDS / ID Card Office

* Mandatory Task

Stage 1/2: Train-up/Preparation/Mobilization

- ID Cards / ID Tags updated, as required
- DEERS / RAPIDS enrollment completed, as required
- DEERS / RAPIDS data entry and date for residential address completed, as required
- DD Form 1934 (Geneva Convention ID Card for Medical and Religious Personnel) issued *
- DD Form 489 (Geneva Convention ID Card for Civilian Personnel) issued *



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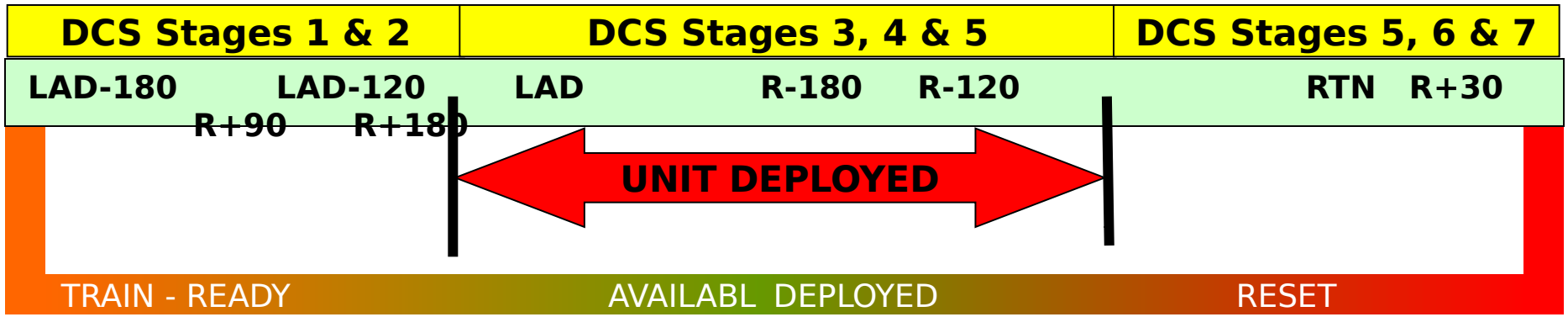
DEERS / RAPIDS / ID Card Office

* Mandatory Task

Stage 3/4: Deployment/Employment

- ID Cards / ID Tags updated, as required
- DEERS / RAPIDS enrollment completed, as required
- DEERS / RAPIDS data entry and date for residential address completed, as required



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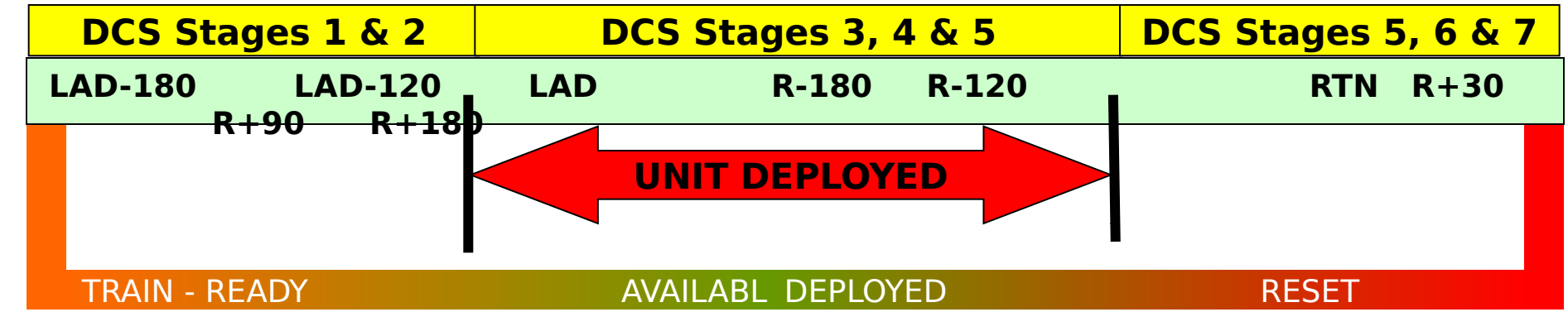
DEERS / RAPIDS / ID Card Office

* Mandatory Task

Stage 5/6/7: Redeployment/Post-Deployment/Reconstitution

- ID Cards / ID Tags updated, as required
- DEERS / RAPIDS enrollment complete



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Conclusion

- **Office of the Deputy Chief of Staff, G-1**
  WORK: (703) 604-0626
  FAX: (703) 601-6052
- **E-mail Address: Deployment Cycle Support team**

- **For more information, access the DCS Homepage at http://www.armyg1.army.mil/dcs/**